

CABINET MEMBER FOR LIFELONG LEARNING, CULTURE AND LEISURE

Venue: Town Hall, Moorgate
Street, Rotherham.

Date: Tuesday, 9 January 2007

Time: 9.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of the previous meeting held on 12th December, 2006 (Pages 1 - 7)
- to receive the minutes
4. Rotherham Cultural Consortium (Pages 8 - 15)
- to receive the minutes
5. Christmas Carnival Co-ordinating Group (Pages 16 - 18)
- to receive the minutes
6. Museums, Galleries & Heritage Service: Plans for Heritage Sites (Pages 19 - 26)
- that Members receive the individual reports
7. Thorpe Hesley Community Library (Pages 27 - 29)
- that the implementation of the Library space within the building is supported
8. Revenue Budget Monitoring Report as at November, 2006 (Pages 30 - 34)
- that the current forecast outturn position based on actual costs and income to 30th November 2006 and forecast costs and income to 31st March 2007 be noted
9. Date and Time of Next Meeting
23rd January, 2007.

CABINET MEMBER FOR LIFELONG LEARNING, CULTURE AND LEISURE
Tuesday, 12th December, 2006

Present:- Councillor St. John (in the Chair); Councillors Austen.

Apologies for absence:- Apologies were received from Councillor Littleboy.

92. MINUTES OF THE PREVIOUS MEETING HELD ON 28TH NOVEMBER, 2006

The minutes of the previous meeting held on 28th November, 2006 were agreed as a correct record.

93. LEA GOVERNOR APPOINTMENTS

Pursuant to Minute No, C50 of January 2000, consideration was given to nominations received to fill LEA vacancies on school governing bodies.

Resolved:- That, with the effective date of appointment, the following appointments be made to school governing bodies:-

East Dene Junior and Infant School	Mr K Bott	
12/12/06		
Rockingham Junior and Infant School	Mr S Morrell	12/12/06
Swinton Community School	Mr M Hall	
12/12/06		
Thrybergh Comprehensive	Mr J Barrett	12/12/06

All the above appointments are subject to satisfactory checks being undertaken.

94. SHEFFIELD BUS MUSEUM

Consideration was given to a report of the Head of Culture and Leisure which contained the details of a request to support the Sheffield Bus Museum Trust Ltd., an independent museum which is currently operating from rented premises at Tinsley Tramsheds.

The Trust was established in 1986 and was incorporated as a Company Limited by Guarantee in 1995. The Trust's purpose is to collect and display road transport vehicles from South Yorkshire and the surrounding district and its collection includes various Rotherham examples.

The aspirations of the Trust are two-fold:

- As the Tinsley Tramsheds are scheduled for redevelopment, the Trust wish to secure suitable premises with a long-term life expectancy, which are attractive to the public and allow local transport heritage to be showcased appropriately;

- The Trust wishes to establish a new 'South Yorkshire Transport Heritage Centre', which covers a wider, more general, transport remit which may include social history of transport in the area.

The Trust has met Steve Blackburn, Principal Officer for the Museums, Galleries and Heritage Service, and has asked for Members to be approached to introduce them to the work of the Trust and to secure support for the Trust to achieve its aspirations.

If the Trust relocates to the Rotherham Borough, it is prepared to allow the Museums, Galleries and Heritage Service to become its official Curatorial Advisor, which would make the Service a stakeholder in its work to achieve its aspirations. In the short-term, this would see the Service and Trust plan and deliver a variety of shared exhibitions and events, e.g. trips to Rotherham's historic sites on an old Rotherham bus.

The Trust believes it can meet both of its aspirations by acquiring a brown-field site at Manvers, and to this end has been negotiating the purchase of an appropriate plot with RiDO and believes that Member support may assist with these negotiations.

This is an independent project with no financial implications for the Council.

At this stage, the Trust is only looking for help in kind from the Council.

Resolved:- (1) That the report be received.

(2) That the request from the Sheffield Bus Museum Trust Limited be supported.

95. CLIFTON PARK RESTORATION SCHEME - ESTABLISHMENT OF PROJECT BOARD

Consideration was given to a report, together with a Draft Organisation Diagram, of the Head of Culture and Leisure which contained details of a request for the Cabinet Member to confirm the establishment of a Project Board to oversee the development of the Clifton Park Restoration project.

The Heritage Lottery Fund (HLF) has awarded a 'Stage One' pass and development grant of £290,000 in support of the Council's £4.8 million bid for the Clifton Park Restoration Project. This allows a start to be made to the production of detailed proposals that need to be submitted as part of a Stage Two bid to the 'Parks for People' programme by October 2007.

In order to progress the project, the Council needs to make arrangements for its direction, delivery and monitoring, in accordance with HLF requirements and good project management principles. This includes the setting up of a Project Board that will meet at regular intervals, to review progress against the project programme and budget, and to steer and

approve the development of project proposals. The Board will exist alongside a Project Development Team comprising of officers and external consultants who will be responsible for project delivery in accordance with agreed objectives. It is suggested that the Board should meet not less than once a month during the development phase of the project.

It is proposed that the Project Board is chaired by the Cabinet Member for Lifelong Learning, Culture and Leisure and has a core membership of Elected Members representing the local ward or who have relevant portfolios, and key officers working on the project.

It is envisaged that the Chair of the Board would have lead responsibility for reporting to Cabinet and other relevant meetings of the Council.

It is important that the Board be established as soon as possible to allow progress to be made within the limited timescale allowed by the HLF for the submission of a Stage Two application. It is proposed that the same Board remains in place to oversee the implementation phase of the project, assuming that the Council is successful in securing a Stage Two pass. At this stage it is understood that a decision on the Stage Two application will be made in March 2008, and that implementation of the project will run to 2010.

Resolved:- (1) That the Council's success in achieving a Stage One pass for its Clifton Park Restoration Scheme be noted.

(2) That the membership of a Project Board, as discussed, be established as soon as possible and remain active until completion of the project.

96. CULTURE AND LEISURE AWARDS

Consideration was given to a report of the Head of Culture and Leisure which gave details of recent achievements in Culture and Leisure that have received nationally recognised awards.

The report set out a brief description of the following 3 awards that recognise the quality and variety of the services they provide:-

- **Aquamark (All Swimming Pools)**

The Sport & Leisure Facility 'Swimsmart' programme has been awarded 'Premier Scheme Status', the highest award in the industry's accreditation scheme 'Aquamark'. This demonstrates a commitment by the service to improve the quality of service delivery and to raise standards in swimming. Aquamark is an external validation of performance that recognises the achievements of the staff in working together to improve the swimming programme through:

1. Effective implementation of a nationally recognised award scheme.
2. Provision of a consistently effective service to customers and pupils and ensure this continues to improve.
3. Provision of framework to meet requirements of Best Value and Comprehensive Performance Assessment.
4. A commitment to encouraging continued professional development of swimming teachers.

○ **Green Flag Award (Thrybergh Country Park)**

Green Flag is a national quality benchmark for local authority green spaces. It is run by the Civic Trust and supported by the Department for Communities and Local Government (formerly ODPM), English Heritage and Natural England. It is also a recognised quality standard in CPA. The award is judged by the following criteria:

1. A welcoming place
2. Healthy safe and secure
3. Clean and well maintained
4. Sustainable
5. Conservation and heritage
6. Community involvement
7. Marketing
8. Management

○ **Parkforce Award – Park Worker of the Year**

This is an award within a new scheme celebrating the valuable work of park management teams and individuals. It is run by CABE Space (Commission for Architecture and the Built Environment) and is open to local authorities that are signed up to the 'Parkforce Pledge'. The award recognises excellence in the following areas:-

- Help make my park a safe clean and beautiful place
- Contribute to the health and well being of local people
- Contribute to the quality of the natural environment
- Make visitors feel welcome and help them to learn more about my park
- Work as part of a team to make my park a place to be proud of

In addition, Culture and Leisure Service has been nominated for an Award for Strategic Planning in Leisure.

Resolved:- (1) That Members acknowledge the awards.

(2) That a suitable press release be placed in Rotherham Matters.

97. OUTCOME OF REVIEW OF HIGHER EDUCATION STUDENT FINANCE DELIVERY

Consideration was given to a report of the Head of Resource and Access which gave details of the outcome of a Review of Higher Education Student Finance Delivery.

Bill Rammell, Minister for Higher Education, laid a written statement to Parliament on Monday, 3rd July, 2006 which announced plans for the transformation and centralisation of the student finance service in England. This announcement followed the completion of an end to end review of student finance service delivery in England by the Department for Education and Skills. As a result of this review, from 2009/10 academic year students starting higher education courses will be processed by a new centralised service run by the Student Loan Company, without local authority involvement. This will take the form of an on line application service.

The Student Support Service has a team of 5.5 FTE permanent staff. It provides an advice and guidance service and performs assessments of eligibility and financial entitlement to student loans and grants. Payments and collections of student loan repayments are currently handled by the Student Loans Company.

The report set out:-

- The results of the Review
- The implications for Local Service Delivery
- The implications for the Student Support team in Rotherham

The DfES are committed to maintaining current levels of funding to Local Authorities until the next Comprehensive Spending Review in 2008/09. From the financial year 2008/09 an adjustment will be made to the Local Authority's Formula Spending Share in proportion to the loss of work due to the transfer of student finance function to the SLC. At the present time this Formula was not known.

Members present expressed regret with regard to this action and acknowledged that Rotherham students had previously received a good quality of service from the Student Support Service.

Resolved:- (1) That the report be received.

(2) That the implications for local service delivery during the lead-in period preceding full centralisation be noted, and inform future service and workforce planning.

(3) That the possibility of pooling remaining resources among neighbouring local authorities (i.e. Sheffield, Doncaster and Barnsley) be supported.

Following a meeting of the Cabinet Member, Lifelong Learning, Culture and Leisure held on 3rd October 2006, consideration was given to a progress report of the Head of Culture and Leisure as a result of work carried out to pursue appropriate leisure provision for young people on the Wentworth Meadows estate, Brampton, as an alternative to evening use of the play area at Leewood Close with attendant problems of nuisance to local residents.

It was resolved at this meeting that officers should pursue the provision of sheltered seating, possibly using a mobile shelter, in a green space at the south corner of the estate. It was noted that the land in question is owned by St. Paul's Developments, and consequently it was also resolved that the Head of Culture and Leisure should open a dialogue with them to establish whether they would give permission for such a development. It was also agreed that the views of local young people should be sought to inform any such scheme. Progress with these actions was outlined.

It is estimated that the approximate cost of providing a temporary shelter would be £27,000. This would allow the installation of lighting and a surfaced path to the shelter. A bid for this amount was submitted to the Safer and Stronger Communities Fund through the Joint Action Group in October 2006. Unfortunately, this was not successful. No other appropriate funding sources have yet been identified.

The report set out the details of initial contact with St. Paul's Developments and discussions with the Brampton and West Melton Partnership (BWMP) who have revealed that they have also contacted St. Paul's Developments about the possibility of providing for young people on the same piece of land.

In view of these mostly shared objectives, it was agreed at a meeting on 7th December, 2006 that a partnership approach be taken in seeking to develop this project.

The following main areas of work have been identified:-

- confirm land-owner agreement to the proposal, and any associated conditions;
- continue consultation with young people to develop an agreed scheme;
- seek support for the scheme from the Area Assembly, Parish Council, Police/SNT, Miners' Welfare, Community Planning Officer and other key stakeholders;
- consult with local residents;
- develop cost estimates for the agreed scheme, and seek capital funding/sponsorship to allow the project to proceed;
- establish what planning consents would be required and obtain as appropriate;
- establish cost of managing and maintaining site and, subject to confirmation of current landowner's requirements, investigate

possible transfer of ownership and maintenance responsibility to Partnership or some other body (e.g. Parish Council, Rotherham MBC)

Resolved:- (1) That progress being made to provide alternative leisure provision for young people at Wentworth Meadows be noted.

(2) That Ward Members be informed of this progress.

(3) That a further progress report be submitted to a future meeting at the end of March, 2007.

(4) That the youth groups be encouraged and advised to explore funding opportunities in their own right.

99. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

100. CONTRACT FOR TOWN CENTRE CHRISTMAS ILLUMINATIONS

Consideration was given to a report of the Head of Culture and Leisure which sought exemption from Standing Order 43 (5) (c) to enable a contract to be extended with the present supplier (Blachere Illuminations UK) for Christmas illuminations for the town centre for the 2007 Christmas period, so that a Christmas illuminations strategy can be developed by March 2007, in accordance with the recommendations of the Christmas Illuminations Scrutiny Review, which will inform procurements for 2007 and beyond.

The report set out the specific circumstances of the request and the cost of the work being undertaken.

Resolved:- (1) That the report be received.

(2) That the contract for the provision of town centre Christmas Illuminations for the 2007 Christmas period be exempted from the requirements of Standing Order 43 (5) (c) (requirement to invite at least three written quotations for contracts with an estimated value of £20,000 but less than £50,000) in order that the contract be awarded to Blachere Illumination UK.

(Exempt under Paragraph 3 of the Act – information relating to the financial or business affairs of any particular person – including the Council).

**ROTHERHAM CULTURAL CONSORTIUM
WEDNESDAY, 6TH DECEMBER, 2006**

Present:- Councillor Iain St. John (in the Chair); Brian Beeley, Mr. L. Johnson, Mr. R. Newman, Mr. D. Rowley, Esme Temple, R. Wells and Mrs. J. Williams.

R.M.B.C. Officers:-

Phil Rogers, Head of Culture & Leisure, RMBC
Tony Preston, Project Development Manager
Marie Hayes, Commercial and Promotional Services Manager, RMBC
Jennifer Booth, Community Arts/Public Arts Officer, RMBC
Lizzy Alageswaran, Principal Officer, Community Arts, RMBC
Jackie Thornhill, Manager, Sports & Physical Activity, RMBC
Guy Kilminster, Manager, Libraries, Museums and Arts, RMBC

89. APOLOGIES FOR ABSENCE

Apologies for absence were received from Stuart Lister, Ron Bye, Eileen Hyland, Michael Bishop, Councillor Jane Austen, Councillor Reg Littleboy, Joanne Edley and Christine Cox.

90. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 13th September, 2006 were received as a correct record.

91. MATTERS ARISING

Walker Mausoleum

Phil Rogers, Head of Culture & Leisure gave an update report on the current situation with regard to the Walker Mausoleum.

RMBC and the owner had now signed a Legal Agreement to allow full access onto the site of the Mausoleum.

Work could now begin to re-assess the restoration work, seek grant aid, and complete the work.

In addition, it is hoped to carry out restoration works to the graveyard as soon as possible, which would involve local school children and Friends Group.

Three Cranes Building

Roy Newman requested an update on the current situation with regard to the above building.

Agreed:- That Phil Rogers liaise with the Conservation Office in Economic and Development Services and write to Roy Newman explaining the present position.

92. SERVICE DEVELOPMENT UPDATE

Phil Rogers, Head of Culture & Leisure gave an update on Service Development during August-October, 2006.

The meeting was informed that, following its recent inspection, the Audit Commission had rated Rotherham Borough Council's culture and leisure facilities, such as libraries, museums, leisure centres, parks and open spaces, as a good two star service with promising prospects for improvement.

The report covered the following areas of service delivery:-

- Library and Information Service
- Archives & Local Studies Service
- Museums, Galleries and Heritage Service
- Schools Music Service
- Sport and Leisure Facilities
- Green Spaces
- Commercial and Promotional Services

In addition, a powerpoint presentation was given showing the design, location and facilities which would be available in the development of four new Sport and Leisure Facilities across the Borough. These were - Aston, Wath, St. Ann's (completed in 2008) and the Maltby Service Centre (completed in 2009).

All four new pools would replace old facilities which are moving towards closure.

As part of the planning process, Officers and Members had visited a similar model in Surrey which was well designed, well used and fit for purpose.

The meeting discussed:-

- funding issues
- facilities for competition swimming
- school swimming sessions

Agreed:- (1) That the report be received.

(2) That the presentation be received and the commencement of Projects on all sites be welcomed for the benefit of Rotherham residents.

93. ROTHERHAM CULTURAL DIVERSITY FESTIVAL 2006

Lizzy Alageswaran, Principal Officer Community Arts was welcomed to the meeting to give a presentation entitled "Diversity in Rotherham" which covered work on the Rotherham Cultural Diversity Festival 2006.

The presentation consisted of:-

- Background and Context
- Response – Cultural Diversity Access Project
- Community Exhibitions
- Development of the Diversity Festival
- Aims 2003 and 2005
- Cultural Diversity Festival – Programme
- Lessons learnt/Evaluation
- Next Steps
- Aiming for Quality
- Key Messages

The Festival Programme gave a wide representation of local cultural groups whose trust had been built up in a working in partnership.

One issue was the capacity of the community to continue with the work. Therefore work was constantly being undertaken throughout the year with a range of representatives on order to follow through art projects.

A successful bid for funding to the Arts Council England had obtained approximately £65,000 to be spent over a three year period.

The Cultural Diversity Festival 2006 had cost £20,000, not including staff time, and the team was constantly looking for funding to support the costs of the Community Arts Cultural Diversity Officer and the Cultural Diversity Festival year on year.

Discussion took place with regard to:-

- Sustainability and embedding of good practice
- Sponsorship
- Global Village All Year Round – a rolling programme of events
- Involvement of community groups in Rotherham Show

The meeting was informed that Rotherham was held as a Model of Best Practice by the Arts Council England. The group who had co-ordinated the work of the Festival were all from Black and Ethnic Minority communities, and had covered a diverse interest group.

In addition, the Festival had included a wide range of musicians representing a variety of musical interests. All events and activities are quite diverse with no particular target community.

Agreed:- (1) That Lizzy Alageswaran be thanked for an interesting and

informative presentation.

(2) That the Cultural Diversity Officer be thanked for the hard work.

(3) That Lizzy Alageswaran submit the presentation to the Cabinet Member, for Community Cohesion.

94. REPRESENTATION OF BLACK AND ETHNIC MINORITY COMMUNITIES ON THE CULTURAL CONSORTIUM

In accordance with Minute No. 87 of the previous meeting held on 13th September, 2006, the meeting discussed a number of initiatives aimed at attracting a wider membership from the Black and Ethnic Minority communities on to this Committee.

The meeting debated this issue and the following considerations were put forward:-

- that a member of the Cultural Consortium attend a Cultural Diversity Steering Group meeting to ask whether any of their members would be interested in becoming involved in the work of the Cultural Consortium
- that Councillor St. John attend a future meeting of a Steering Group to talk about the work of the Cultural Consortium
- that Tony Preston explore with other Groups/Associations (for example, RODA Operatic Association, Rotherham Arts and "Friends of Groups" regarding their work and whether they might be interested in joining the Cultural Consortium
- Cultural Diversity Festival – a suggestion of their involvement in an event to attract a younger generation of membership to Cultural Consortium

The point was made that it would not be possible to invite one member of the Steering Group to form the membership of this Cultural Consortium in view of the diverse range of interests and cultures to be represented.

Agreed:- (1) That Lizzy Alageswaran place an article in a future publication of the "Muse" newsletter which is sent to several groups mentioned, drawing attention to the work of this Committee and pointed out the value of networking.

(2) That Lizzy Alageswaran or Trevor Kippax advise Councillor St. John of an appropriate date to attend a future meeting of a Steering Group to talk about the work of the Cultural Consortium.

95. ROTHERHAM ACTIVE PARTNERSHIP

The meeting welcomed Jackie Thornhill, Manager, Sports and Physical Activity to give an update on the work of the Rotherham Active Partnership.

Jackie Thornhill gave a background to the initiative which had followed the publication of the Government Game Plan in 2002. Sport England had then produced a Yorkshire Plan for sport in 2004, one of the targets being to create 28 Community Support Networks (CSN) by December, 2006.

Information was given with regard to a Government initiative to try and align sport, as follows:-

- The involvement of Sport England and other organisations to change their remit
- National Government of Sport have signed up to coaching licence from 32 member organisations
- Sports Coach UK – now direct body dealing with coaches and coach development
- UK Sport – dealing with athletes on the elite pathway
- CSN's to link directly with South Yorkshire Sports Partnership – then to the Yorkshire Sports Board and Sport England to form one pathway

A Rotherham Action Plan had been launched in Rotherham in April, 2006. Eighty people had attended, many of whom had signed up to the partnership and its aims, representing the public, voluntary and private sectors.

An Interim Terms of Reference had recently been agreed and work was at a strategic level, the Rotherham Active Partnership having recently formed its own Committee.

One area of work was to involve people who represented the diverse groups.

Five main objectives had been agreed which aligned to the Community Strategy and objectives of the organisations involved.

The group had agreed its main focus which it was felt should be – (a) commissioning funding and (b) marketing and communication.

With regard to CSN's, Rotherham Active Partnership would influence the way Sport England Community Investment Funding is spent and, along with other partnerships, would be asked to support funding applications that meet local objectives. Sport England will be looking to RAP for guidance to ensure that where an organisation applied for funding either direct to RAP or direct to Sport England, it meets Rotherham priorities.

In addition, RAP will influence the Rotherham Active Network who would be the partnership sub-group which will be the link for other groups, for example Disability Groups.

A successful Cultural Sports Conference had taken place and

partnerships are talking of an annual event to communicate sport and physical activity across Rotherham.

In response to questions raised with regard to communicating to groups, the meeting was informed that the RAP sought to (a) encourage groups to communicate better and make them more aware and (b) be a resource to those groups.

One member commented on the RAP and similar Government initiatives, one of their main advantages being the benefit of funding.

Agreed:- That Jackie Thornhill be thanked for an interesting and informative presentation.

96. ROTHERHAM PUBLIC ART PROGRAMME

The meeting welcomed Jennifer Booth, Public Arts Officer, who gave a presentation on the Rotherham Public Art and Business Programme.

The presentation covered the following areas:-

- Why invest?
- What is Public Art?
- Why Get Involved?
- Benefits
- Case Studies

The meeting was informed of a definition of public art - “any work of visual art or craft produced by an artist or craftsman and sited in a location that is freely accessible to the public”.

It may be new work commissioned specifically for a particular site, or a work sited in a public place but not necessarily created for that location.

It may be made by an individual artist or as a result of a collaborative process involving other design professionals, such as architects, urban planners or landscape designers, and members of a local community.

Public artwork can contribute to a new architectural or landscape development, it can be incorporated into a wide range of projects – playground designs, signage, street furniture, lighting schemes and internal detailing of a building, its furniture, flooring or even its crockery.

The meeting was informed of a number of key areas of work which Jennifer had been involved in within the Borough, which had involved consultation through The Big Screen and Rotherham Show and inclusion of public artworks within the development of planned new leisure facilities.

Projects include Section 106 agreement supported projects in Kiveton and Laughton Common and Gateway funded features in Meadowbank,

Canklow and Swinton.

The role of Public Arts Officer was about finding funds to support initiatives which are happening both within and outside RMBC.

Discussion took place on the following issues:-

- differences between modern and pre-modern artwork
- Lack of "identity" for Rotherham in relation to artwork at gateway sites
- Local, National and International artwork – examples given
- Tactile artwork
- Maintenance and assimilation of public art
- Risk-taking

Jennifer was of the view that people should build on the success of recent Gateway artwork within the Borough and, in general, take chances with ideas and accept that mistakes will be made as part of the process of making public art work.

Agreed:- That Jennifer be thanked for an interesting and informative presentation.

97. CULTURAL CONFERENCE 2007

Tony Preston gave a verbal update on proposals for the Cultural Conference 2007.

The meeting was asked to give their views on whether they wished a 5th Cultural Conference to be arranged, and, if so, what the content should consist of.

Lizzy Alageswaran suggested that in view of the present restructuring exercise, and in order to achieve a consistent approach and organise an exciting event, it seemed appropriate to work with partners within Economic and Development Services and RIDO to develop a conference themed around public art and the wider public realm.

This would include issues raised earlier in the meeting with regard to consultation with other groups/organisations, work within the town centre, Westgate Demonstrator, Gateway Project, and some public art initiatives in terms of Gateway features, in order for the theme of the Cultural Conference to include public initiatives.

Comments were made with regard to:-

- Rotherham Bus Station Screens
- Rotherham underpass designs
- Need for a heritage of Public Art
- Keppels Column

- Public Arts related to Sports
- Need to include practical demonstration of work

One member asked that the content of the Cultural Conference embrace all the interest groups within this Cultural Consortium.

Agreed:- That a Cultural Conference be arranged for 2007 along the lines of the discussion at this meeting.

98. ANY OTHER BUSINESS

Tony Preston

Phil Rogers, Head of Culture and Leisure reported that Tony Preston was to retire early next year.

Agreed:- That Tony Preston be thanked for all his work on the Rotherham Cultural Consortium committee and that the best wishes of everyone present be extended to Tony for his future life, plans and happiness.

99. DATE OF NEXT MEETING

Agreed:- That the next meeting be held on Wednesday, 14th March, 2007 at 2.00 p.m.

**CHRISTMAS CARNIVAL CO-ORDINATING GROUP
THURSDAY, 14TH DECEMBER, 2006**

Present: The Mayor (Councillor Wootton), Marie Hayes (in the Chair), Dawn Runciman

78. APOLOGIES FOR ABSENCE

Apologies for absence were received from Dawn Topliss, Julie Roberts and Jane Sinclair.

79. MINUTES OF PREVIOUS MEETING HELD ON 26TH OCTOBER, 2006

Agreed:- That the minutes of the previous meeting of this Group held on 26th October, 2006 be received as a correct record.

80. MATTERS ARISING

Lions Club

Due to logistical problems with regard to timings on switch on evening, it was noted with regret that it had not been possible to include the Lions Club in Christmas Parade activities this year.

Christmas Carols

The programme for transmission of Christmas Carols in Effingham Square was working well.

Bernadette Burbridge, Town Centre Management Team, was presently filming Christmas events as part of the Festivities Programme for transmission through The Big Screen. This was working well.

In addition, BBC Christmas films would be transmitted through The Big Screen late next week.

The Mayor reported that he had met with Bernadette to record a Christmas Message and had extended her an invitation to accompany him on any events in local schools/churches as part of his Mayoral duties in order to accumulate Christmas viewing footage for The Big Screen.

Lights Installation

Marie Hayes, Commercial and Promotional Services Manager, reported some problems caused to Christmas lights due to high winds.

These were being addressed immediately.

Lighting Engineers had managed to fix the "Merry Christmas" light in situ

which had not necessitated the unit being sent away.

Town Centre Activities

Dawn Runciman, Events and Promotions Officer reported that the following events had yet to take place in the countdown to Christmas:-

- Reindeer Parade – Saturday, 16th December, 2006
- Grotto – until Saturday, 23rd December, 2006
- Live Music – 2 Brass Bands on Saturday 16th and 23rd December, 2006

81. SCRUTINY REVIEW - CHRISTMAS LIGHTS

Marie Hayes, Commercial and Promotional Services Manager, reported on the recommendations of a Scrutiny Review of Christmas Illuminations commissioned by the Performance and Scrutiny Overview Committee to the Regeneration Scrutiny Panel.

This followed a 'call-in' of Minute No. 33 of a meeting of the Cabinet Member, Lifelong Learning, Culture and Leisure held on 22nd August, 2006.

The Scrutiny Review Group had looked at the current service provision for Christmas Lights and Trees, both in Rotherham Town Centre and in the Districts.

The recommendations had been discussed by both the Cabinet Member, Lifelong Learning, Culture and Leisure and Economic Development Services and further clarification was being sought on a number of recommendations of the Scrutiny Review. The template was being considered at the next meeting of PSOC. A report would then be submitted to Cabinet from which it is hoped to receive clear guidance on a way forward for next year.

In the interim period awaiting a Christmas Illuminations Strategy, a decision has been taken by the Cabinet Member, Lifelong Learning, Culture and Leisure to extend the current contract for the provision of town centre Christmas lights with Blachere Illuminations UK for a further year.

The outcome of the Review will determine the future of the Christmas Carnival Co-ordinating Group.

82. SWITCH ON EVENING - DEBRIEFING SESSION

Marie Hayes, Commercial and Promotional Services Manager, submitted a de-briefing note following a meeting of Officers on 1st December, 2006 convened to discuss the Christmas Carnival.

Bernadette Burbridge, Town Centre Management Team would be submitting a de-briefing note to Marie Hayes after this meeting.

The Police had raised concerns regarding the overcrowding of All Saints Square on switch on evening.

However, the Council's Health and Safety Section had not been overly concerned.

It was reported that there had been no problems on switch on evening.

Officers had agreed the need to plan each year on its own merits depending on who the star act from Hallam FM would be, in terms of crowd management and anticipated numbers.

The only other issues were (a) the size of illuminated lanterns for the lighting parade. These had been too large for the younger children (b) the designated area for children being picked up.

The Mayor agreed the switch on evening had been a well organised event and thanked all concerned for their hard work.

Ideas for next year were discussed. These included:-

- two illuminated parades with split age groups
- the route of the parade
- use of artwork/sculptures
- improved torches to light lanterns

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Lifelong Learning, Culture and Leisure Cabinet Member and Policy Advisors briefing
2.	Date:	9th January 2007
3.	Title:	Museums, Galleries and Heritage Service: Plans for Heritage Sites
4.	Programme Area:	Environment and Development Services

5. Summary

This report is an update for Members on the heritage sites owned and/or cared for by the Council which are also the responsibility of the Museums, Galleries and Heritage Service. The sites for which the Service is responsible are:

- Clifton House (now Clifton Park Museum), including interpretation of the Roman Granary in Clifton Park and the Park's origins as the Clifton Estate
- Boston Castle, including interpretation of architectural salvage designed for open display in Boston Park (e.g. Doorway from College of Jesus)
- Waterloo Pottery Kiln, including interpretation of Pottery Ponds as the location of the Swinton (Rockingham) Pottery Works
- The Walker Mausoleum, including interpretation of Masbrough Chapel and Burial Ground
- Keppel's Column
- Catcliffe Glass Cone

The report provides an introductory statement which explains what this responsibility comprises, partners whom the Service works with, and examples of projects which have been completed to date. The report subsequently gives details of both current and future issues relating to each individual site.

6. Recommendations

Members receive the individual reports about the Service:

- **Developing a new gallery at Clifton Park Museum about the South Yorkshire Glass Industry**
- **Re-investigating the option of restoring Boston Castle separately from the redevelopment of Boston Park**
- **Commissioning a Condition Survey of the Waterloo Kiln in 2007-08**
- **Investigating funding opportunities for the Walker Mausoleum and the adjacent burial ground of Masbrough Chapel, with a view to preparing funding applications in 2007-08**
- **Identifying problems with the proposals to restore and reopen Keppel's Column, and arranging remedial works for early 2007**
- **Developing a project for Catcliffe Glass Cone, with a view to submitting funding applications in mid 2007**

7. Proposals and Details

7.1. Responsibility for the Heritage Sites

Our responsibility comprises:

- Watching brief over the condition of these sites, with a revenue budget to address basic remedial works and commission Condition Surveys
- Liaison with Conservation Officer and English Heritage for all remedial works
- Liaison with Building Manager for internal capital bids and funding bodies for external capital bids (e.g. HLF), where major remedial works are required
- Develop projects in liaison with community groups (e.g. Friends) and tourism organisations to raise the profile of the sites, interpret them, and satisfy user requirements – this work aims to ensure that, where possible, improvements to the condition of the sites are linked to improvements to public access.

The location of the sites means that we work in partnership with Green Spaces over routine maintenance issues. Where required, we also provide interpretation for other historic buildings owned by the Council, including the Payne Mausoleum at Newhill Park in Wath.

Currently, the Community Groups most closely associated with the sites are:

- Friends of Clifton Park Museum
- Friends of Clifton Park
- Friends of Boston Castle and Parklands
- Friends of Masbrough Chapel and the Walker Mausoleum
- Friends of Keppel's Field
- Catcliffe Parish Council

The external organisations which have been closely associated with the sites are:

- English Heritage
- Heritage Lottery Fund

Improvements at and development work relating to the sites have included:

- 'Landmarks' Project, funded by WREN. This provided display panels at every site except the Walker Mausoleum, a trail leaflet for all of the sites, and match funding for the redevelopment of Clifton Park Museum
- Installation of grills on the archways at the base of Catcliffe Glass Cone, funded by the Council. This aimed to improve security and reduce anti-social behaviour as the Cone is adjacent to sheltered housing units
- Project Planning Grant for Keppel's Column, funded by HLF. This enabled us to commission condition/structural surveys and a visitor management plan, which included extensive public consultation. In doing so, the likely costs and implications of restoring and reopening the Column were identified
- Two feasibility studies for Boston Castle, one funded by the Council and one undertaken by Landscape Design Associates (LDA) for Green Spaces. These provided ideas and likely costs for restoring and reopening the Castle

- Schedule of Works/Cost Plan devised and public consultation undertaken for Walker Mausoleum, funded by SRB. This was carried out with a view to restoring and opening the Mausoleum

7.2 Future Plans for the Heritage Sites

7.2.1 Clifton House (Clifton Park Museum)

As Clifton Park Museum is our principal venue, its ongoing development is directly linked to improving exhibition, event, education and community history programmes. The aims and objectives for these programmes are outlined in our annual Service Development Plan. In terms of building maintenance, we hold budgets for ongoing works like redecorating, window cleaning and gutter clearance. The EDS Building Manager is responsible for contracts and internal capital bids, which principally relate to mechanical and electrical equipment. Recent capital work has included replacing the boiler system, and future capital work will include improvements to roof drainage and replacement of one gallery ceiling (planned for early 2007).

Planned physical changes to the building relate to the 'permanent exhibitions' (fixed displays about the history of the Borough). Current guidelines in the Museum Sector suggests that this type of display has a life-span of approximately 5 years, and all of the current displays at the Museum are now 2 years old. It is not feasible to replace the existing displays as quickly as the guidelines suggest, but artefacts in all galleries are changed on an ongoing basis, and one all new gallery on the South Yorkshire Glass Industry is in early stages of development to replace the current Information Station. This new gallery is linked to plans for Catcliffe Glass Cone.

Further changes to the building may be possible as plans for the redevelopment of Clifton Park are developed. This project offers scope to improve interpretation of the natural environment and history collections, and to work in partnership with Green Spaces regarding interpretation in the Park itself, and use of the proposed education suite and community garden in the old gardener's compound (or 'Donkey Sheds').

Linked Recommendation:

Members receive report about the Service developing a new gallery at Clifton Park Museum about the South Yorkshire Glass Industry

7.2.2 Boston Castle

The recent LDA feasibility study for Boston Park undertaken for Green Spaces has provided a basis on which to plan the restoration and reopening of the Castle.

The current plans for the Castle and Park have been developed as a single project. This was originally recommended by the Heritage Lottery Fund on the basis that the Council would find it hard to secure external funding if the Castle and Park were not regenerated at the same time because it would be difficult to guarantee the security of the building and a sustainable use for it.

Plans for the Castle are sufficiently developed for us to revisit the idea of a project to restore the Castle only, which is designed to compliment Green Spaces plans for the

Park but for which funding is sought independently. This would be supported by the Friends of Boston Castle and Parklands, although the Heritage Lottery Fund advice may still hold true in the current economic climate. Alternatively the Castle and Park could remain as one project, which would mean that any plans for the Castle remain on hold until funding issues for the Park as a whole are resolved.

In the meantime, the condition of the Castle is continuing to deteriorate markedly and it regularly suffers from break-ins and vandalism.

Linked Recommendation:

Members consider the Service re-investigating the option of restoring Boston Castle separately from the redevelopment of Boston Park

7.2.3 Waterloo Kiln

In partnership with the Community Arts Service, we have investigated the possibility of using Pottery Ponds to host pottery-related events. The idea behind this was to improve its interpretation by giving visitors a chance to meet artists who specialise in pottery, see what they do and how they do it, and have the opportunity to go inside the Kiln. However, the site is not suitable for large events of this kind because of the lack of parking and the nearby proximity of residential housing.

The isolated location of the Kiln means that it regularly suffers from vandalism, but we are able to keep damage controlled via minor repairs and regular inspections.

The Kiln would benefit from a Condition Survey, as it is the only heritage site for which no report of this kind has been commissioned. Such a report would form the basis for any future capital bids for repairs or access improvements.

Linked Recommendation:

Members receive the report that the Service will commission a Condition Survey of the Waterloo Kiln in 2007-08

7.2.4 The Walker Mausoleum

The Walker Mausoleum has had a chequered history because it is the only one of the heritage sites which the Council does not own. Legally, the land on which the Mausoleum sits is owned by Walker Family descendants (many of whom cannot be traced), and the Council acts as their representative. The Council also has a duty to care for the adjacent burial ground in accordance with a 1968 legal agreement with Masbrough Independent Chapel. Since the Chapel building and burial ground were sold privately in 1991, there has been a dispute on the part of the new owners about the validity of this legal agreement and ongoing Council involvement with the site.

The site has an extremely proactive Friends Group and strong community support in Masbrough. However, our efforts to restore the Mausoleum and maintain the burial ground (which are both in a poor state of repair) have been thwarted by the attitude of the site owner. By 2004, at a cost of £18,000 from SRB funding we had developed

a scheme of work, secured an additional £59,000 from SRB to carry this out and appointed a main contractor. By this point the Council's relationship with the owner had deteriorated to the point whereby the decision had to be taken not to proceed with the work until legal action was taken against them.

This decision unfortunately meant that the additional SRB funding was lost and that the appointment of the contractor was void. It has also taken 2 years to reach a point whereby work can be undertaken without the risk of disruption from the owner. Legal action has not been taken, but the owner has now signed an updated version of the 1968 legal agreement.

The 2004 scheme of work remains valid, although the costs need updating and the whole tender process will need to be gone through again. We have also had initial discussions with Heritage Lottery Fund about funding and the Friends have put ideas together about other likely sources of grant aid.

The aim of the project will be to restore the Mausoleum, clear the burial ground and preserve the remaining funerary monuments as an urban green space and a site of historical significance. As the subject matter of the site will never have wide appeal, the project will also provide historical interpretation for Masbrough as a whole to help regenerate this target geographical area and involve target communities of interest who live there.

Linked Recommendation:

Members receive the report that the Service will be investigating funding opportunities for the Walker Mausoleum and the adjacent burial ground of Masbrough Chapel, with a view to preparing funding applications in 2007-08

7.2.5 Keppel's Column

A bid to the Heritage Lottery Fund for the restoration and reopening of the Column was rejected in 2003 on the basis that the building and structural survey work and costs were insufficiently detailed and that further public consultation was required to determine visitor requirements if the Column was reopened. A subsequent bid for a project planning grant was successful, and a full building and structural survey and visitor management plan were developed in 2004. To support a revised application for restoring and reopening the Column, the Council also ring-fenced £60,000 in the Medium Term Capital Strategy Fund as potential match-funding.

Unfortunately, whilst the project planning clarified the schedule of works required and identified that the total cost would be in the region of £1.25million, it also highlighted two inherent problems with the whole idea of restoring and reopening the Column, as part of the consultation with local residents:

- The nature of the building and location of the site meant that projected visitor figures were too low to justify substantial Heritage Lottery Fund investment;
- Legal Services identified that local residents had a strong argument about the project interfering with their right to privacy under Article 8 of the European Convention of Human Rights, as the Column had not previously been open to the public since **before** the adjacent housing estate was built.

We have tried to negotiate with the Heritage Lottery Fund, but they consider that in the current economic climate the project is too risky a venture, and without their support we will not be able to lever in external funding from any other organisation. This effectively means that restoration and reopening of the Column cannot proceed at the present time.

In the meantime, the condition of the Column has further deteriorated. One of the symptoms of this has been that the crack behind the metal banding has noticeably increased in size. To address this, we have been working with Peter Dixon, Team Leader Highway Structures, Peter Thornborrow, Conservation and Urban Design Officer, and English Heritage to identify remedial measures that can be taken that will dramatically slow down the deterioration. Listed Building Consent has now been secured for work to be undertaken over two months, commencing in March/April 2007, and using some of the earmarked £60,000 match-funding.

This work includes:

- £4850 Guano removal
- £6931 Seal windows and top of stairwell (approximate cost)
- £795 Safety checks to allow work to be carried out
- £600 Supervision of work
- £2000 New Condition Survey, to be renewed every 5 years
- £2824 Contingency
- **£19,000 TOTAL**

A press release will be prepared when the dates and arrangements for this work are finalised, a meeting of the Friends of Keppel's Field will be called, and a mail-shot of information will be arranged for local residents.

Alongside the work on the Column, Carolyn Barber, Ecology Development Officer for Green Spaces is in the process of updating the Nature Conservation Management Plan for Keppel's Field and the Scholes Coppice Local Nature Reserve. This will be an important linking document between our plans and those of Green Spaces for any future grant applications relating to the Column.

Linked Recommendation:

Members receive the report, noting problems encountered with the proposals to restore and reopen Keppel's Column, and the remedial works which have been arranged by the Service for early 2007

7.2.6 Catcliffe Glass Cone

Following the reopening of Clifton Park Museum, we approached Catcliffe Parish Council in October 2005 to discuss options for a capital project linked to the Glass Cone. This is our most important heritage site both in terms of its rich history and ease of access, but to date our work on the site has primarily related to practical issues such as the installation of grills on the openings into the Cone.

Rachel Reynolds, our Senior Officer (Community History and Learning), has been leading on the development of ideas for the project in consultation with the Parish Council and other stakeholders like the new Catcliffe and Brinsworth local history group. She has also participated in community events, including the 'Celebrate the Past, Look to the Future' Day held at Catcliffe Methodist Church in October 2006.

The ideas for the project fall into three broad categories:

- Restoration of the Cone, with possible additions to improve interpretation and allow the interior to be used more flexibly (e.g. exposing kiln remains under the floor and installing a glass roof)
- Activities within the local community, e.g. recording stories about the Cone and creating a local exhibition of artefacts passed down through the families of the glassworkers
- New gallery at Clifton Park Museum, with displays about the South Yorkshire Glass Industry based on the social and industrial history of Catcliffe

As the building and structural work will be the most expensive part of the project, Conservation Architect, Paul Hewitt, has been commissioned to prepare a Condition Survey of the Cone to identify requirements and costs. This will be completed in January/February 2007. An initial meeting has also been arranged with the Heritage Lottery Fund to discuss funding options for the project, with a view to submitting an application to them in mid 2007. If this application is successful, we would hope to implement the project in the 2008-09 year.

Linked Recommendation:

Members receive the report that the Service is currently developing a project for Catcliffe Glass Cone, with a view to submitting funding applications in mid 2007

8. Finance

The revenue budget for the heritage sites will be used to commission the Condition Surveys for Catcliffe Glass Cone (2006-07) and the Waterloo Kiln (2007-08).

Part of the Medium Term Capital Strategy funding for Keppel's Column will pay for its remedial works at the end of the 2006-07 year and the start of the 2007-08 year.

The capital projects relating to Catcliffe Glass Cone/Clifton Park Museum, Boston Castle and the Walker Mausoleum are all subject to securing external funding. Some of the sunk costs incurred for these sites to date will count as match-funding. The support of Friends and community groups for these sites will also provide access to funding opportunities not normally available to local authorities.

9. Risks and Uncertainties

The principal risk and uncertainty for all the heritage sites is inertia. If no investment is made or interest expressed, their condition will continue to deteriorate and there will come a point where nothing can be done to preserve them.

Each of the heritage sites is also a local landmark, and each one has strong local support. What the Council does or does not do to improve the condition of the sites and access to them reflects on its wider reputation within communities of interest.

The Council is also aiming to guide the development of historic buildings in private ownership, e.g. through the Townscape Heritage Initiative, so it must demonstrate that it can practice what it preaches with its own historic buildings.

10. Policy and Performance Agenda Implications

Addressing issues relating to the historic sites:

- Contributes to the social and economic regeneration of the Borough (amply demonstrated by the refurbishment of Clifton Park Museum and its success as a visitor attraction and community resource)
- Ensures that the good work of the Council is highly visible – all of the sites are landmarks on the Rotherham skyline
- Demonstrates that the Council is committed to the care, enjoyment and sensitive use of historic buildings
- Contributes to the attractiveness of the Borough as a place to live and for tourists to visit and appreciate
- Supports the development of a critical mass of heritage attractions in the Borough

11. Background Papers and Consultation

Attached:

Landmarks Leaflet

Contact Name:

Steve Blackburn, Principal Officer – Museums, Galleries and Heritage

Extension – 6633

Email – steve.blackbourn@rotherham.gov.uk

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Culture, Leisure & Lifelong Learning Cabinet Member
2.	Date:	9th January 2007
3.	Title:	Thorpe Hesley Community Library
4.	Programme Area:	EDS

5. Summary

The Holy Trinity Church in Thorpe Hesley has been successful in raising funds for a new Community Centre in the village. As part of the fund raising the Church won a competition which provided sufficient additional funds to adapt the current planned building to include a library space.

The creation of a library at Thorpe Hesley will contribute to the library service meeting public library service standards and, in turn, would impact on the Council's performance indicators and CPA achievements.

Work on the Church owned building is due to begin in the near future, with completion in 2007-8.

The need for a library at Thorpe Hesley was identified through a Strategic review of Community Libraries and a bids for revenue and capital funding have been submitted.

6. Recommendations

6.1 That the implementation of a library space within the building is supported.

7. Proposals and Details

The gap in library provision at Thorpe Hesley was identified in the Strategic Review of Community Libraries, undertaken in 2005 and used to inform planning for capital investment. A bid for funding to implement the review was submitted as part of the capital setting budget process for 2006-2007. This has remained on the 'A' list without being approved as yet. Within that bid was an allocation of £279,000 for a new library at Thorpe Hesley.

Since that bid was submitted, Rev Jan Hardy and the Holy Trinity Church in Thorpe Hesley have been successful in raising funds for a new Community Centre in the village. Having been made aware of the possibility of competing for additional funds (W.R.E.N. Waste Recycling Group Village Hall and Community Centre Challenge) they approached the Library Service to discuss the possibility of adapting the current planned building to include a library space – in response to community demands. After obtaining agreement in principal the Church entered and was successful in the competition.

Agreement has been reached with the Church to adapt part of the building to include a dual use space – combined meeting room and “fold away” library. This is an innovative development which could have possible application elsewhere in the Borough. Colleagues within Property Services have led on behalf of the Service in the proposed design and fit out of the building.

The creation of a library at Thorpe Hesley would contribute to the library service meeting public library service standards and, in turn, would impact on the Council's performance indicators and CPA achievements.

Work on the Church owned building is due to begin in January 2007 with completion by September 2007.

8. Finance

The cost of the capital work required is £50,000

Shelving and fit out: £25,000

IT equipment: £5,000

Installation of IT: £15,000

Contingency £5,000

This reduces the RMBC contribution to establishing a new library at Thorpe Hesley by £229,000 and subject to appropriate authorisations will allow other recommendations of the review to be implemented. Clearly this is excellent value for money for the Council.

A BIP for annual revenue costs of £50,000 has been submitted and is being considered as part of the budget setting process for 2007-2008.

9. Risks and Uncertainties

If the project does not go ahead, there would be a negative impact on the performance of the library service and hence the performance of the Council against CPA.

Usage of the library service within the area is currently via an aging mobile library which would need to be replaced in the near future. Thorpe Hesley has been identified as a gap in service provision and there is unlikely to be another opportunity in the medium term to create additional library facilities within this area.

10. Policy and Performance Agenda Implications

The Library and Information Service contributes to all Corporate Plan priorities. It is also offers an important contribution towards meeting E Government targets. The Service's performance is a significant factor in the scoring of the Culture block for CPA with 7 of the 12 Performance Indicators used relating to the Library Service.

11. Background Papers and Consultation

The Executive Director Corporate Resources and Head of Culture & Leisure have commented on this report.

Contact Names :

Guy Kilminster, Libraries, Museums and Arts Manager, x3623,
guy.kilminster@rotherham.gov.uk

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1	Meeting:	Lifelong Learning, Culture and Leisure Cabinet Member and Advisors
2	Date:	Tuesday 9 January 2007
3	Title:	Revenue Budget Monitoring Report as at November 2006.
4	Programme Area:	Resources

5 Summary

This report provides details of expenditure, income and the net budget position for Culture and Leisure Services compared to the phased budgets for the period ending on 30 November 2006 and the projected year end outturn position.

It is anticipated at this point that projected expenditure will be within the approved budget by the end of the financial year, although there remains a number of pressures which are being monitored closely.

6 Recommendations

Members are asked to note:

- **The current forecast outturn position based on actual costs and income to 30 November 2006 and forecast costs and income to 31st March 2007.**

7 Proposals and Details

7.1 The Current Position

- 7.1.1 The service is currently forecasting a balanced budget for the financial year 2006/07, however, there are a number of pressures which are being monitored closely.
- 7.1.2 Details of the revenue budget position for Culture and Leisure Services for the monitoring period ending on 30 November 2006 is shown in Appendix A attached.
- 7.1.3 The Culture and Leisure Services budget includes savings of £400,000 to be made during the year in respect of the realignment of services, as reported in earlier reports to members. Proposals to achieve £226,000 of savings were approved at the Cabinet Member for Life Long Learning meeting on 9 August 2006. In addition it is suggested that the £257,000 interest in the Pit House West fund is utilised to deal with the slippage on service realignment.
- 7.1.4 Additional budget pressures have been identified in respect of increased energy charges from suppliers. The service is estimating an additional cost of £215,000 for the year within Leisure facilities and Libraries due to increased charges. Further work is being undertaken with EDS to verify this projection.

8. Finance

The financial issues are discussed in section 7 above and included in Appendix A.

9. Risks and Uncertainties

The current projected outturn will be dependent on interest on the Pit House West account being sufficient to offset the costs incurred as a result of delaying the implementation of funding decisions agreed as part of the 2006/07 budget setting process. It is assumed that the additional costs of energy will be funded from the corporate contingency.

10. Policy and Performance Agenda Implications

The delivery of the Council's Revenue Budget within the limits determined in March 2006 is vital in achieving the objectives of the Council's Policy agenda. Financial performance is a key element within the assessment of the council's overall performance.

11. Background Papers and Consultation

- Report to Cabinet on 22 February 2006 –Proposed Revenue Budget and Council Tax for 2006/07.

- Report to CMT 27 March –the 2006/07 Revenue Budget and External Funding.
- The Council's Medium Term Financial Strategy (MTFS) 2006 /2009.

This report has been discussed with the Head of Culture and Leisure Services, the Executive Director of Resources and the Executive Director of Finance.

Contact Name: *Mark Scarrott – Service Accountant, Financial Services, extension 2073, Mark.Scarrott@rotherham.gov.uk.*

ROTHERHAM MBC
REVENUE BUDGET MONITORING

CULTURE AND LEISURE

Last Reported Projected Net Variance as at 31/10/06	Service Division	EXPENDITURE/INCOME TO DATE (As at 30 November 2006)						NET PROJECTED OUT-TURN						* Note				
		Expenditure			Income			Net			Annual Budget	Projected Out-turn	Current projected year end Variance Over (+)/ Under (-) spend		Current Financial RAG Status	Financial Impact of Management Action	Revised Projected Year end Variance Over(+)/Under(-) spend	Revised Financial RAG Status
		Profiled Budget	Actual Spending	Variance (Over (+) / Under (-) Spend)	Profiled Budget	Actual Income	Variance (Over (+) / Under (-) Recovered)	Profiled Budget	Actual Income	Variance (Over (+) / Under (-) Spend)								
£000		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
	1 Culture & Heritage	1,134	1,133	(1)	(628)	(630)	(2)	506	503	(3)	949	945	(4)	Green	(20)	(24)		1 + 7 + 8
(35)	Recreation & Sport	5,908	6,073	165	(2,958)	(3,091)	(133)	2,950	2,982	32	5,485	5,533	48	Green	(79)	(31)		2 + 6 + 7 + 8
0	Tourism	66	114	48	0	(54)	(54)	66	60	(6)	110	110	0	Green	(9)	(9)		3 + 8
14	Library Service	1,879	1,861	(18)	(668)	(622)	46	1,211	1,239	28	1,967	2,077	110	Green	(92)	18		4 + 6 + 8
0	Reimbursements	3	3	(0)	(13)	(13)	0	(10)	(10)	(0)	0	0	0	Green	0	0		
21	Service Management & Support	1,830	1,969	139	(99)	(99)	0	1,731	1,870	139	3,139	3,347	208	Red	(162)	46		5 + 6 + 8
-0	Total for Service	10,820	11,153	333	(4,365)	(4,509)	(144)	6,454	6,644	190	11,650	12,011	362		(362)	(0)		

Please include financial effects of proposed management actions

Please show variance after financial impact of management action

during the remainder of the financial year

Reason for Variance(s), Actions Proposed and Intended Impact on Performance

NOTES Reasons for Variance(s) and Proposed Actions

Indicate reasons for variance (e.g. increased costs or client numbers or under performance against income targets) and actions

Reasons for Variance

- Staff slippage and over recovery of income off-setting budget pressure on Premises - repairs. £11K management action to Capitalise Minor Repairs. £9K management action - details to be confirmed
 - Over Recovery of income offsetting budget pressure on Salaries and Premises - repairs. £45K management action to partly offset closure costs of Brampton (PHW). £25K management action to Capitalise Minor Repairs. £9K management action - details to be confirmed
 - £9K management action - details to be confirmed - slippage on staffing expected
 - Under recovery of income and budget pressure on Premises - repairs. £59K management action to offset cost of the closure of the Container Library and Herringthorpe Library (PHW). £25K management action to Capitalise Minor Repairs. £9K management action - details to be confirmed
 - Balance of unmet savings £153K management action to offset unmet savings target (PHW). £9K management action - details to be confirmed
- Note
Not included in the projections above are the following issues that are being discussed Corporately.
- | | | | |
|------|---|------|--|
| Fuel | £ | 215K | Leisure and GS £161K, Lib, Mus + Arts £54K |
|------|---|------|--|
- Projected overspend prior to Management Action equates to less than 1% of the net budget.
- Proposed Actions to Address Variance
- Cabinet Member for Life Long Learning approved management actions on 9 August regarding the closure of a number of establishments.
 - A Cabinet Report is being prepared seeking approval to Capitalise Minor Repairs of £60K.
 - Further Management Actions to be confirmed amounting to £45K across the Culture and Leisure Services.

Performance

(List key targets and RAG status- highlight impact of actions intended)

At this stage the only impact is expected on BVP 119 Public Opinion Survey on General Public Survey on satisfaction with Culture & Leisure. Continued lack of investment may impact negatively on these ratings

MEMORANDUM ITEM - BIPS AND SIPS

BUDGET DEVELOPMENTS AND SAVINGS - PROJECTED OUTTURN FOR CULTURE & LEISUREPROGRAMME AREA

BASED ON INFORMATION AVAILABLE AS AT 30.11.2006

	<u>Annual Target</u> £'000	<u>Spend</u> <u>To Date</u> £'000	<u>Forecast</u> <u>Out-Turn</u> £'000	<u>Forecast</u> <u>Variance</u> £'000	<u>RAG</u> <u>Status</u>	<u>Comments</u>
<u>BIPS</u>						
Mainstream Funding Presssure	100	66	100	0	Green	
<u>Total BIPs</u>	<u>100</u>	<u>66</u>	<u>100</u>	<u>0</u>		
	<u>Annual Saving</u> £'000	<u>Saving</u> <u>To Date</u> £'000	<u>Forecast</u> <u>Annual Saving</u> £'000	<u>Forecast</u> <u>Variance</u> £'000		
<u>SIPS</u>						
Income Generation	-20	-13	-20	0	Green	
C&L Saving	-150	-100	-150	0	Green	
<u>Total SIPS</u>	<u>-170</u>	<u>-113</u>	<u>-170</u>	<u>0</u>		
<u>TOTAL</u>	<u>-70</u>	<u>-47</u>	<u>-70</u>	<u>0</u>		